

Posting Date: October 23, 2024



Closing Date: Until Filled

FLEET AND FACILITIES DIVISION

CAREER OPPORTUNITY BULLETIN

JOB ID: 2477

SCALE MAINTENANCE JOB FAMILY

POSITION AVAILABLE: Specialized Trades Assistant - Specialized Trades Worker

SALARY RANGE (semi-monthly): The minimum starting salary for a **Specialized Trades Assistant** is \$1,986.00, and for a **Specialized Trades Worker** is \$2,533.00; however, salary may be commensurate with experience.

Click [HERE](#) to view our employee benefits.

OFFICIAL DOMICILE: Jefferson City, Missouri

POSITION DESCRIPTION: Specialized Trades Assistant: This is a first-level vocational position specializing in areas such as electrical; heating, ventilation, and air conditioning (HVAC); electronics; carpentry; concrete and masonry; welding; plumbing; and/or painting. Duties may include basic manual tasks that can be learned with short on-the-job training. This position may also assist skilled employees and follow specific and detailed procedures and practices as instructed. Tasks performed require use of basic tools and equipment under supervision. This position is classified as non-exempt under the Fair Labor Standards Act. **Specialized Trades Worker:** This is a second-level vocational position specializing in areas such as: electrical; heating, ventilation, and air conditioning (HVAC); electronics; carpentry; concrete and masonry; welding; plumbing; and/or painting. Positions are accountable for completing skilled work within a specialized trade and can apply trade-specific knowledge to troubleshooting and work that is complex or varied in nature. This position is classified as non-exempt under the Fair Labor Standards Act.

Click [HERE](#) for a more detailed job description.

APPLICATION PROCEDURE: Individuals, including current Patrol employees, interested in this position must visit our website at <https://statepatrol.dps.mo.gov/> to complete and submit an [application](#) prior to the application deadline. Positions requiring educational qualifications require all interested applicants to upload a copy of their college transcripts to the online application system. Resumes will not be accepted in lieu of the application. Individuals who have previously completed an application must access their profile in the system to re-apply.

Interviews will be scheduled as applications are reviewed.

ADDITIONAL INFORMATION: Final selection may be based upon several factors, e.g., results of an oral interview, written examination or exercise, review of past work performance, performance evaluations, and/or candidate's possession of the knowledge, skills, and abilities deemed necessary for successful performance in the job.



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Once a job offer has been made, employment with the Missouri State Highway Patrol is contingent upon the successful results of a background investigation and Patrol administered drug test. The Missouri State Highway Patrol is a Drug Free Workplace.

Some Patrol duties relate to criminal activity. Therefore, employees may be exposed to written material, photographs, and/or verbal language of a sexual nature. The requirements of this position are not intended to create a hostile work environment; however, it is work of an extremely sensitive nature. A copy of the Missouri State Highway Patrol policy on sexual harassment is available upon request.

To be eligible for employment with the Patrol, applicants must meet all dress and appearance requirements. Click [HERE](#) for more details about dress and appearance requirements.

EEO STATEMENT: The Missouri State Highway Patrol is an equal opportunity employer. All qualified applicants will be considered for employment without regard to race, color, religion, sex, age, national origin, veteran status, ancestry, sexual orientation, or disability.

FACILITATOR: Madalyn Veltrop (573) 526-7172 madalyn.veltrop@mshp.dps.mo.gov