

Posting Date: September 30, 2024



Closing Date: October 11, 2024

TROOP H HEADQUARTERS

CAREER OPPORTUNITY BULLETIN

JOB ID: 2452

FACILITIES AND GROUNDS MAINTENANCE JOB FAMILY

POSITION AVAILABLE: Maintenance/Grounds Worker – Maintenance Grounds Technician

SALARY RANGE (semi-monthly): The minimum starting salary for a **Maintenance/Grounds Worker** is \$1,584.00 and for a **Maintenance/Grounds Technician** is \$1,952.00; however, salary may be commensurate with experience.

Click [HERE](#) to view our employee benefits.

OFFICIAL DOMICILE: St. Joseph, Missouri

POSITION DESCRIPTION: Maintenance/Grounds Worker: First-level vocational position accountable for performing basic manual tasks that can be learned with short on-the-job training (e.g., picks up and bags litter, moves materials from one location to another). An employee in this position will perform custodial duties involving the cleaning of state offices or facilities. Tasks performed require the use of basic hand tools and operation of small equipment (e.g., power cleaning equipment, mowers, string trimmers, or light fleet such as utility terrain vehicles). This position is classified as non-exempt under the Fair Labor Standards Act. **Maintenance/Grounds Technician:** Second-level vocational employees responsible for performing a variety of semi-skilled work in the alteration, maintenance, and repair of state buildings and facilities. An employee in this position will also perform custodial duties involving the cleaning of state offices or facilities, as well as maintaining inventory of supplies and performing maintenance on cleaning equipment. Employees work in a variety of trade areas such as electrical, plumbing, carpentry, concrete and masonry, painting, plastering, and mechanical repair in settings such as facilities and grounds. May also oversee a crew engaged in custodial and maintenance tasks.

Click [HERE](#) for a more detailed job description.

APPLICATION PROCEDURE: Individuals, including current Patrol employees, interested in this position must visit our website at <https://statepatrol.dps.mo.gov/> to complete and submit an [application](#) prior to the application deadline. Positions requiring a typing test requires all interested applicants to complete a typing test (<http://mshp-hrd.AssessTyping.com>) prior to the application deadline. Positions requiring educational qualifications require all interested applicants to upload a copy of their college transcripts to the online application system. Resumes will not be accepted in lieu of the application. Individuals who have previously completed an application must access their profile in the system to re-apply.

Interviews will be scheduled as applications are reviewed.



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ADDITIONAL INFORMATION: Final selection may be based upon several factors, e.g., results of an oral interview, written examination or exercise, review of past work performance, performance evaluations, and/or candidate's possession of the knowledge, skills, and abilities deemed necessary for successful performance in the job.

Once a job offer has been made, employment with the Missouri State Highway Patrol is contingent upon the successful results of a background investigation and Patrol administered drug test. The Missouri State Highway Patrol is a Drug Free Workplace.

Some Patrol duties relate to criminal activity. Therefore, employees may be exposed to written material, photographs, and/or verbal language of a sexual nature. The requirements of this position are not intended to create a hostile work environment; however, it is work of an extremely sensitive nature. A copy of the Missouri State Highway Patrol policy on sexual harassment is available upon request.

To be eligible for employment with the Patrol, applicants must meet all dress and appearance requirements. Click [HERE](#) for more details about dress and appearance requirements.

EEO STATEMENT: The Missouri State Highway Patrol is an equal opportunity employer. All qualified applicants will be considered for employment without regard to race, color, religion, sex, age, national origin, veteran status, ancestry, sexual orientation, or disability.

FACILITATOR: Caitlan Elley

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